



211 Minnesota Ave E • Glenwood, MN 56334 • 320.634.7755 • Fax: 320.634.0164
15 Central Ave, PO Box 1006 • Elbow Lake, MN 56531 • 218.685.8200 • Fax: 218.685.4978

Dear Foster Care Applicant:

Thank you for your interest in Western Prairie Human Service adult foster care program! Foster care can be one of the most challenging and rewarding experiences your family may encounter.

I have enclosed the initial foster care packet for your review. If you are interested in continuing the licensing process, please complete and return the following documents:

- Minnesota Adult Foster Care application and the supplemental application *To be completed by applicant(s)*
- Workman's Comp form
- Background Study Form. *Each household member, 13 years of age and older, are required to obtain a background study by the State of Minnesota. Please complete one form per person, requiring a background study.*
- Social and Medical History Form

The licensing process takes approximately 2-3 months depending on how quickly the necessary verifications are returned to our office. The agency shall forward its licensure recommendation to the commissioner within 20 working days after an application process is completed.

Please review the enclosed information and return to Western Prairie Human Services. A licensor will contact you when they have received your form. Please feel free to contact one of the licensors or email us you have any questions regarding Adult Foster Care Licensing. Thank you for your interest in Adult Foster Care!

*Please return all documents to one of the Western Prairie Human Service offices.

Sincerely,

Licensing Unit

218-685-8200

Western Prairie Human Services

e-mail: licensing@westernprairiemn.us